



Commissionerate of Collegiate Education
Govt. of Telangana

ACADEMIC CALENDAR - 2017-18

Commissioner : **Smt. A.Vani Prasad, I.A.S.**

CCE Website: <http://ccets.cgg.gov.in>

No.	Name	Designation	Mobile
1.	Dr. B. Darjan	RJDCE, Warangal	9948121726
2.	Dr.A.Sri Ramulu	Officer on Special Duty	9848784977
3.	Sri B. Swamy	Deputy Director	9848784975
4.	Sri V. Y. Chakravarthy	Assistant Director	9848553617
5.	Smt. P. Padmalatha	Assistant Director	9848784975
6.	Smt. Suguna	Accounts Officer	9848784975
7.	Sri B. Kanaka Chary	Academic Officer	7660020711
8.	Dr. T. Annie Sheron	Academic Officer	7660020744
9.	Dr. M. Nancy Serena	Academic Officer	7660020720
10.	Dr. J. Neeraja	Academic Officer	7660020730
11.	Sri Gajendra Babu P.G.K.	Academic Officer	7660020740
12.	Sri Naveen Chander Raju	Academic Officer	9030956515
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5.	Trainings	rcoc.tgce@gmail.com
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7.	Data collection	datacollection.tgce@gmail.com
8.	MANA TV	manatv.tgce@gmail.com
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Online Admission Website : dost.cgg.gov.in

June 2017

Month & Date	Activity	Description
2 nd	Telangana State Formation Day	Celebrations
5 th	World Environment Day	Conduct of Activities to create awareness among students on environment
14 th	World Blood Donor's Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 st	International YOGA Day	Celebration
I week	IQAC - Preparation of Institutional Plan for 2017-18	Preparation of Institutional Plan by incorporating all the activities given in Academic Calendar (2017-18)
	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for Remedial teaching.
	Preparation of Annual Curricular Plan (Lecturer wise)	Preparation of Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/ others Annual Action Plan
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
II week	District Level Review Meeting by ID College Principal	Review of all colleges in the district by ID College Principal – Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges under jurisdiction through ID Principals
	State Teacher Awards	Inviting proposals from Colleges/Universities
	Sports & Games	Maintenance of tracks and Sports equipment & Laying of new tracks and Courts, Purchase of sports material
	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.
	DCEDRC	First meeting of DCEDRC

June 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1-6 th	D - Sampada	Training cum Workshop for Faculty working in GDCs on Innovative Online Teaching & Learning and Effective Content Management.
23 rd	MANA TV	Topic selection workshop to prepare the annual MANA TV Schedule for 2017-18
JUNE	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

July 2017

Month & Date	Activity	Description
5 th	TSKC	Setting a Goal and Plan of Action- III year
7 th		Setting a Goal and Plan of Action- II year
15 th		Awareness Program to I year students on TSKC Curriculum, MOOCs, Certificate Courses etc. –PPT presentation/ Talk
12 th	Telangana Ku Haritaharam	Organizing plantation program in consultation with District authorities
I week	1. Review Meetings at different Levels 2. Student Progression	Review of Academic, Administrative and financial aspects Recording Student progression
	IQAC	Meeting of IQAC Executive Body
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
	CBCS	Orientation for First year students on CBCS and College activities, Facilities, Certificate/Add on Courses etc.
II Week	Commencement of Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
	Harivillu	Meeting of all clubs and preparation of action plan for 2017-18 Enrolment of students into different clubs
III Week	Medical Camp	Medical camp in collaboration with District Health Officials
	Extension Activities & College Social Responsibility Cell (CSRC)	Enrolment of students into NCC/ NSS Organising related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps by students /staff

July 2017

MON	TUE	WED	THU	FRI	SAT	SUN
31					1	2
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Departmental Activities

3 rd	MANA TV	Commencement of Telecast of MANA TV Live Lessons
3 rd Saturday	MANA TV Special Live Telecast	Dial the Doctor/ Nutritionist/ Dietician
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

August 2017

Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) 2016-17
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of related activities
I week	1 st unit Test for 3 rd yr students	Conduct of examinations and recording of marks as per the proforma
	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Harivillu	Meeting of all clubs - Review and progress
III Week	Add-on Courses	Enrolment & 2 day workshop to students by each department
	Field/Industry visit	Organizing field/ Industrial visits to students
	Consumer awareness programs	Intercollegiate / Interdepartmental activities
	Career Counseling programs	Display of notifications on College Wall Magazine & guidance for application
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
August	Telangana ku Haritaharam	Organizing related activities tending to Greenary and Gardens in consultation with District authorities
	Ecofest	Organising activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa	Topic Selection and allotment of Student study Projects
	ICC	Training to all girl students in Un Armed Combat Techniques

August 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1 st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
	Incentives & Awards	Honouring State Topper students- University wise
II week	Yuvatarangam- 2017	Meeting with State Level/ Cluster level Coordinators
3 rd Saturday	MANA TV Special Live Telecast	Biodiversity Conservation/ Environment Protection.
August	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes
	D- Sampada	Review meeting with all the Trainees

September 2017

Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
18 th & 19 th	CBCS	Internal Assessment I For 1 st & 2 nd Yr. students
20 th	Bathukamma Festival	Conduct of related activities
22 nd	Hindi Divas celebrations	Organizing related activities
24 th	NSS Day	NSS activities
I week	DRC	III Meeting – Review of activities
	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Student evaluation of Teacher performance	<ul style="list-style-type: none"> • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal • Documentation for Academic Audit
	Harivillu	Meeting of all clubs - Review and progress
Last Week	Student centric activities	<ul style="list-style-type: none"> • Class room seminars, Study Projects and competitions etc., • Remedial Instruction
	CSRC	Organizing related activities
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
	Parents -Teacher Meeting	Teachers meet the Parents
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
September	Telangana ku Haritaharam	Maintenance of Plants
	Yuvatarangam 2017	College Level – Sports & Games and Cultural and Literary competitions

September 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Special Live Telecast - Special Invitee
I Week	State Teacher Awards	Presentation of Awards to Teachers on Teachers' Day
September	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

October 2017

Date	Activity	Description
2 nd	Gandhi Jayanti & Lal Bahadur Shastri Jayanti	Celebration of days
10 th	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations - A PPT presentation to III year Students
31 st	National Integration Day	Conduct of related activities
I Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	CBCS	Internal Assessment II for 1 st & 2 nd Year
	2 nd unit Test for 3 rd yr students	Conduct of examinations and recording of marks as per the proforma
III Week	Harivillu	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest.
	Jignasa	Projects Display Day - Display of Research, study projects and achievements – Selection of District/Cluster level Projects
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
September	DCEDRC	2 nd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants

October 2017

MON	TUE	WED	THU	FRI	SAT	SUN
30	31					1
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Departmental Activities

1st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
2nd Week	Yuvatarangam-2017	Cluster Level – Sports & Games and Cultural and Literary competitions
4th Week	Yuvatarangam-2017	State Level – Sports & Games and Cultural and Literary competitions
4th Saturday	MANA TV Special Live Telecast	Stress Management and Life Skills Education.
October	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

November 2017

Date	Activity	Description
8 th & 9 th	CBCS	Internal Assessment II For 1 st & 2 nd Yr. students
11 th	National Education day	Conduct of related activities
14 th	Pandit Jawahar Lal Nehru Birthday/World Diabetes day	Conduct of related activities
10 th - 30 th	CBCS	1 st Semester Practical & Theory Examinations for 1 st & 2 nd Yr. students
14 th -20 th	National Library Week	1.Organizing programs to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
I Week	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive Examinations etc.
III Week	III Unit Exams for 3 rd Yr. students	Conduct examinations, ensure student attendance and record marks
Last Week	DRC	IV Meeting
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps
November	Telangana ku Haritaharam	Maintenance of Plants

November 2017

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

I week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
	Yuvatarangam-2017	Grand Finale
3rd Saturday	MANA TV Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

December 2017

Date	Activity	Description
1 st	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
2 nd	CBCS	Commencement of 2 nd Semester classes for 1 st & 2 nd Yr. students
10 th	Human Rights Day	Conduct of related activities
24 th	National Consumer Day	Competitions & Awareness Programs
I week	Communal Harmony / College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive Examinations etc-III year
II Week	Term Exams – III yr	Conduct examinations, ensure student attendance and record marks
	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
December	DCEDRC	3 rd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
<b style="color: red;">Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

January 2018

Date	Activity	Description
12 th	National Youth day	Celebration of the day
25 th	National Voters day	Organize programmes to sensitize students on exercising the franchise
26 th	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	IEPP Pre-Final Exams – II & III yrs	Intensive Examination Preparation Program - Conduct Pre final examinations in theory & practical, ensure student attendance and record marks
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
IV Saturday	Swachha Bharath	Cleaning of College Premises including Rooftops, Terrace, Overhead Tanks & Sumps
January	TSKC	<ul style="list-style-type: none"> • Personality Development • Conducting coaching classes for students to prepare for Ed.CET/PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
3rd Saturday	MANA TV Special Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2016-17
January	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

February 2018

Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Practical Exams – II & III yrs	Commencement of University Practical examinations
	Performance improvement activities	Revision and Remedial classes to needy students
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
	Parents -Teacher Meeting	Teachers meet the Parents
February	CBCS	Internal Assessment I For 1 st & 2 nd Yr. students
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
February	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

March 2018

Date	Activity	Description
8 th	International Women's Day	Conduct of related activities & competitions for students & staff
I Week	Budget	<ul style="list-style-type: none"> Submission of all bills to DTO Preparation of Financial plan for 2018-19: Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Sending proposals to O/o CCE for budget requirement for 2018-19
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	University Exams – III yrs	Commencement of University Theory examinations (2017-18)
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	Staff Meeting	Staff Meeting with the Principals
March	DCEDRC	4 th Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
March	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

April 2018

Date	Activity	Description
5 th	Babu Jagjivan Ram's birthday	Celebrating the day
7 th & 8 th	CBCS	Internal Assessment II For 1 st & 2 nd Yr. students
9 th - 30 th		2 nd Semester Practical & Theory Examinations for 1 st & 2 nd Yr. students
14 th	Dr. B.R. Ambedkar's birthday	Celebrating the day
I week	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE
	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com
	Preparation of college Annual Academic Plan for 2018-19.	Preparation of draft college Annual Academic Plan for 2018-19.
	Preparation of DRC Annual Activity plan for 2018-19	Preparation of DRC Annual Activity plan for 2018-19
II Week		
I Saturday	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
April	TSKC	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with RJDCE & Principals
April	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

May 2018

Month & Date	Activity	Description
1 st	Publicity Campaign	<ul style="list-style-type: none">• Release of College Brochure by District Collector• Campaigning through Brochures, Flexis, scrolling in local TV, Door to door canvassing for online admissions etc.
May	Students' Help Desk	Establishment of a Students' Help Desk in the college and online registration of students to various courses to be taken up
	Telangana ku Haritaharam	Maintenance of Plants
Departmental Activities		
May	State Level Review Meeting	Meeting/Video Conference - CCE with RJDCE & Principals - Review on Admissions

Sl. No	District	ID College	Details of the Principal
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7	Rajanna (Sricisila)	GDC, Agraharam	Sri.K.Laxminarsaiah ☎ 9440338459 ✉ knr.agraharamjkc@gmail.com
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9	Bhadardri (Kothagudem)	S.R.GDC, Kothagudem	Dr.M.V.Ramana ☎ 9441164999 ✉ srasgdckothagudem.jkc@gmail.com
10	Warangal (Urban)	K.D.C, Hanamkonda	Dr.VijayaLaxmi ☎ 9948121722 ✉ warangal.jkc@gmail.com
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16	Jogulamba (Gadwal)	M.A.L.D.GDC, Gadwal	Dr. Abdul Ansari ☎ 9246526254 ✉ 1gadwal.jkc@gmail.com
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18	Wanaparthy	GDC(M), Wanaparthy	Sri.G.RaghunathReddy ☎ 9912036678 ✉ wanaparthy.jkc@gmail.com
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29	Vikarabad	GDC, Tandur	Dr.K.Rajendra Reddy ☎ 9959175314 ✉ gdctandur@gmail.com
30	Hyderabad	City GDC, Nayapul	Dr.C.Manjulatha ☎ 9948121712 ✉ idcitycollegehyd@gmail.com

2018



Commissionerate of Collegiate Education Government of Telangana

ACADEMIC CALENDAR - 2018-19

Commissioner : **Sri Navin Mittal, I.A.S.**

CCE Website: <http://ccets.cgg.gov.in>

JANUARY		FEBRUARY		MARCH	
S	7 14 21 28	S	4 11 18 25	S	4 11 18 25
M	1 8 15 22 29	M	5 12 19 26	M	5 12 19 26
T	2 9 16 23 30	T	6 13 20 27	T	6 13 20 27
W	3 10 17 24 31	W	7 14 21 28	W	7 14 21 28
T	4 11 18 25	T	1 8 15 22	T	1 8 15 22 29
F	5 12 19 26	F	2 9 16 23	F	2 9 16 23 30
S	6 13 20 27	S	3 10 17 24	S	3 10 17 24 31

APRIL		MAY		JUNE	
S	1 8 15 22 29	S	6 13 20 27	S	3 10 17 24
M	2 9 16 23 30	M	7 14 21 28	M	4 11 18 25
T	3 10 17 24	T	1 8 15 22 29	T	5 12 19 26
W	4 11 18 25	W	2 9 16 23 30	W	6 13 20 27
T	5 12 19 26	T	3 10 17 24 31	T	7 14 21 28
F	6 13 20 27	F	4 11 18 25	F	1 8 15 22 29
S	7 14 21 28	S	5 12 19 26	S	2 9 16 23 30

JULY		AUGUST		SEPTEMBER	
S	1 8 15 22 29	S	5 12 19 26	S	30 2 9 16 23
M	2 9 16 23 30	M	6 13 20 27	M	3 10 17 24
T	3 10 17 24 31	T	7 14 21 28	T	4 11 18 25
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F	6 13 20 27	F	3 10 17 24 31	F	7 14 21 28
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OCTOBER		NOVEMBER		DECEMBER	
S	7 14 21 28	S	4 11 18 25	S	30 2 9 16 23
M	1 8 15 22 29	M	5 12 19 26	M	31 3 10 17 24
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W	3 10 17 24 31	W	7 14 21 28	W	5 12 19 26
T	4 11 18 25	T	1 8 15 22 29	T	6 13 20 27
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No.	Name	Designation	Mobile
1	Dr C Manjulatha	Joint Director (FAC)	7660020744
2.	Dr B Darjan	RJDCE, Warangal	9948121726
3.	Sri B Swamy	Deputy Director	9848784975
4.	Dr P Bala Bhaskar	Academic Guidance Officer (I/C)	9848784977
5.	Sri Y V Chakravarthy	Assistant Director	9848553617
6.	Smt P Padmalatha	Assistant Director	9848784975
7.	Smt P Gayathri	Assistant Director	9848556317
8.	Ms Kumari L K Durgamba	Accounts Officer	8309008328
9.	Dr Soundarya Joseph	Project Officer, RUSA	9963309396
10.	Dr J Neeraja	Academic Officer	7660020730
11.	Sri Gajendra Babu PGK	Academic Officer	7660020740
12.	Dr K Usha Rani	Academic Officer	7660020733
13.	Sri M Satyanarayana	Academic Officer	7660020711
14.	Dr M Sundara Murthy	Academic Officer	7660020710
15.	Smt E Swarna Latha	Academic Officer	7660020750
16.	Dr M Nancy Serena	Academic Officer	7660020720

e-mail IDs

No.	Initiative	e-mail ID
1.	CCE	commissioner.tgce@gmail.com
2.	AGO	ago.ccets@gmail.com
3.	IT Wing	cslabs.tgce@gmail.com
4.	TSKC	tskcac@gmail.com
5.	NAAC	naac.tgce@gmail.com
6.	Academic Audit	academicaudit.tgce@gmail.com
7.	Trainings	rcoc.tgce@gmail.com
8.	RUSA	rusa.tgce@gmail.com
9.	Data collection	datacollection.tgce@gmail.com
10.	T-SAT- Nipuna	manatv.tgce@gmail.com
11.	Plan & Non Plan Section	pnp.cce.ts@gmail.com

Online Admission Website : dost.cgg.gov.in

June 2018

Month & Date	Activity	Description
2 nd	Telangana State Formation Day	Celebration in Colleges
5 th	World Environment Day	Conduct of activities to create awareness among students on environment
14 th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 st	International Yoga Day	Celebration of Yoga day in Colleges
I Week	Result Analysis	College Level & Department Wise Result analysis and submission to O/o CCE.
	Preparation of Semester Curricular Plan (Lecturer-wise)	Preparation of Lecturer-wise Semester Curricular Plan incorporating curricular, co-curricular and extra-curricular activities as per formats provided. Preparation of NCC/NSS/others Annual Action Plan.
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans - share & discuss innovative teaching learning techniques etc.
	Commencement of classes for II & III year students	Semester Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
II week	DRC Meeting by ID College Principals	Review of all colleges in the district by ID College Principals – Finalization of Annual DRC activities plan.
	Review Meeting by RJDCE	Review of all colleges
	Sports & Games	Maintenance of tracks and sports equipment, laying of new tracks & courts and purchase of sports material
	DCEDRC	First meeting of DCEDRC
III Week	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.

June 2018

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Departmental Activities

II-III Week	Health and Nutrition	Awareness programme on General Health, Hygiene and Nutrition by inviting Doctors or Medical Officers
III Week	T-SAT- Nipuna	One day Workshop and topic selection for preparation of the annual T-SAT Nipuna Schedule for 2018-19
June	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

July 2018

Month & Date	Activity	Description
2 nd		Commencement of 1 Year Class Work
5 th		Setting a Goal and Plan of Action
15 th	TSKC	Awareness Programme for 1 year students on TSKC Curriculum, MOOCs, Certificate Courses.
12 th	Telangana Ku Harithaharam	Organizing planting programme in consultation with District authorities
I week	Review Meetings at different Levels and Student Progression	Review of Academic, Administrative and financial aspects and Recording Student progression
	IQAC- 2018-19	IQAC - Preparation of Institutional Plan
	Student Representatives meeting	Nomination of select students on committees like Academic, Sports, Cultural, literary, etc.
	CBCS	Orientation for 1 year students on CBCS and College activities, Facilities, Certificate/Add-On Courses etc.
II Week	Commencement of Student- Centric activities	Classroom Seminars, Study Projects, Field Trips and Competitions etc.,
	Harivillu	Meeting of all clubs and preparation of action plan for 2018-19 and enrolment of students into different clubs.
	State Teacher Awards	Inviting proposals from Colleges/Universities
	Extension Activities & College Social Responsibility Cell	Enrolment of students into NCC/ NSS Organizing related activities
5 th of July	Staff Council meeting	Meeting of the Principal with HoDs to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principal of the College
3 rd Saturday	Academic Audit	Conduct of academic audit in Colleges.
4 th Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terraces, overhead tanks & sumps.
July	Academic Records	Verification of academic records.
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.

July 2018

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Departmental Activities

9 th July	T-SAT Nipuna	Commencement of T-SAT Nipuna Live Telecast
II Week	Health and Nutrition	Blood grouping and Haemoglobin test to identify anemic students. BMI Check, distribution of Health cards and awareness programme on <i>Anaemia</i> .
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Dial the Doctor/ Nutritionist
II Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals
July	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation.

August 2018

Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) of academic year 2017-18
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of various activities like debates, group discussions, essay writing etc.
I week	DRC	II Meeting
	IQAC	Meeting of IQAC Executive Body
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Internal Assessment - I	Conduct of examinations and recording of marks as per the proforma
	Harivillu	Meeting of all clubs - Review and progress
III Week	Add-On Courses	Organizing Two-Day workshop for students by each Department.
	Field/Industry visit	Organizing field/ industrial visits for students
	Consumer awareness programmes	Intercollegiate / Interdepartmental activities
	Career Counseling programmes	Display of notifications on Notice Boards, Magazine & providing guidance for application
5 th of August	Staff Council Meeting	Meeting with the Heads of various Departments to review previous month's activities and plan for current month's activities.
1 st of every month	Staff Meeting	Staff Meeting with the Principal
4 th Saturday	Swachha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps.
August	Telangana ku Haritaharam	Organizing related activities to increase the Green cover in consultation with District authorities
	Ecofest	Organizing activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa- Student Study Projects	Topic Selection and allotment of Study Projects
	ICC	Training to all girl students in Unarmed Combat Techniques
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.

August 2018

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1 Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD,RJDCE & Principals
II week	Yuvatarangam-2018	Meeting with State Level/ Cluster level Coordinators
II Week	Health and Nutrition	Administering Deworming tablets and providing medical insurance to students.
3 rd Saturday	T-SAT- Nipuna Special Live Telecast	Environment Protection.

September 2018

Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
22 nd	Hindi Divas celebrations	Conduct of various activities like debates, group discussions, essay writing etc.
24 th	NSS Day	NSS activities
I week	DRC	III Meeting – Review of activities
	Extension & Outreach activities	Organizing Guest lectures / Field visits/ social/community development activities etc.
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting of College CPDC to review and discuss various matters
II week	Student evaluation of Teacher performance	<ul style="list-style-type: none"> Collection of student feedback on every teacher by IQAC Analysis & Action taken by Principal
	Harivillu	Meeting of all clubs - Review and progress
Last Week	Student centric activities	<ul style="list-style-type: none"> Class room seminars, Study Projects and competitions etc., Remedial Instruction
	College Social Responsibilities Cell	Organizing related activities
5 th of September	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	Parent -Teacher Meeting	Teachers meet the Parents to discuss the performance of the ward
1 st of every month	Staff Meeting	Staff Meeting with the Principals
3 rd Saturday	Swachha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps
September	Telangana ku Haritaharam	Maintenance of Plants
	Yuvatarangam 2018	College Level – Sports & Games and Cultural and Literary competitions
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.

September 2018

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1 st Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals
1 st Week	Health and Nutrition	Celebration of National Nutritional Week-organizing food festivals and awareness programmes on the Nutritional value of food.
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Special Live Telecast – Dial your CCE
I Week	State Teacher Awards	Presentation of Best Teacher Awards on Teachers' Day
September	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation.

October 2018

Date	Activity	Description
2 nd	Gandhi Jayanthi & Lal Bahadur Shastri Jayanti	Celebration in Colleges
10 th	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations - A PPT presentation to III year Students.
31 st	National Integration Day	Conduct of related activities
I Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
III Week	Harivillu	Meeting of all clubs - Review and progress Conduct of Science/Arts/Commerce Fest.
	Jignasa	Project Presentation at College level- Selection of best Projects.
5 th of October	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
3 rd Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terrace, overhead tanks & sumps
October	Internal Assessment -II	Conduct of examinations and recording of marks as per the proforma
	DCEDRC	2 nd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.

October 2018

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

1 st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Health and Nutrition	Celebration of World Sight Day - Organizing eye check up
2 nd Week	Yuvatarangam-2018	Cluster Level - Sports & Games and Cultural and Literary competitions
4 th Week	Yuvatarangam-2018	State Level - Sports & Games and Cultural and Literary competitions
4 th Saturday	T-SAT Nipuna Special Live Telecast	Stress Management and Life Skills Education
October	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

November 2018

Date	Activity	Description
11 th	National Education day	Conduct of related activities
14 th	Pandit Jawahar Lal Nehru Birthday	Conduct of related activities
14 th -20 th	National Library Week	1.Organizing programmes to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
I Week	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	TSKC	Conducting coaching classes for students to prepare for Ed CET/ PG CET/Competitive Examinations etc.
Last Week	DRC	IV Meeting
5 th of November	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
4 th Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terraces, overhead tanks & sumps
November	CBCS	1 st Semester Practical & Theory Examinations
	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.

November 2018

MON	TUE	WED	THU	FRI	SAT	SUN
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Departmental Activities

I week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDC & Principals
	Yuvatarangam-2018	Grand Finale
II Week	Health and Nutrition	Awareness Programme on <i>Diabetes</i> on the occasion of World Diabetes Day
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Methods/Strategies/Best Practices adopted by colleges
November	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

December 2018

Date	Activity	Description
1 st	AIDS day	Red Ribbon Clubs conduct AIDS awareness programmes in collaboration with District officials
10 th	Human Rights Day	Conduct of related activities
24 th	National Consumer Day	Competitions & Awareness Programmes
I week	Communal Harmony/ College Social Responsibility Week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for Ed CET/ PGCE/Competitive Examinations etc-III year
5 th of December	Staff Council meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
III Saturday	Swachha Bharath	Cleaning of College premises including rooftops, terrace, overhead tanks & sumps
December	CBCS	Commencement of II,IV & VI Semester classes
	DCEDRC	3 rd Meeting of DCEDRC
	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD, RJDCE & Principals
I Week	Health and Nutrition	Awareness programme on AIDS and organizing AIDS rally.
3 rd Saturday	T-SAT Nipuna Special Live Telecast	Preparation for Competitive Examinations: Tips and strategies
December	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

December 2018

MON	TUE	WED	THU	FRI	SAT	SUN
31					1	2
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January 2019

Date	Activity	Description
12 th	National Youth day	Celebration of the day
25 th	National Voters day	Organize awareness programmes to sensitize students on exercising their franchise
26 th	Republic day	Celebration of Republic Day
I week	IQAC	IQAC Meeting with all the departments
5 th of January	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I & II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	Jignasa- Study Projects	State Level Presentation of study Projects by students.
1 st of every month	Staff Meeting	Staff Meeting with the Principals
IV Week	Jignasa – Study Projects	Prize Distribution programme
4 th Saturday	Swachha Bharath	Cleaning of College premises including, rooftops, terrace, overhead tanks & sumps
January	Internal Assessment -I	Conduct of examinations and recording of marks as per the proforma
	TSKC	<ul style="list-style-type: none"> • Personality Development • Conducting coaching classes for students to prepare for Ed.CET/PGCET/Competitive examinations etc.
	Telangana ku Harithaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
III Week	Health and Nutrition	Haemoglobin test and invited lecture on Menstrual Hygiene for Girls.
3rd Saturday	T-SAT- Nipuna Live Telecast	Focus on Examination Preparation and Study opportunities in Higher Education
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2017-18
January	Quality Enhancement Initiative - NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

January 2019

MON	TUE	WED	THU	FRI	SAT	SUN
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February 2019

Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Performance improvement activities	Revision and Remedial classes for students
5 th of February	Staff Council meeting	Meeting with Heads of Departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
III Saturday	Parent - Teacher Meeting	Teachers meet the Parents to discuss the performance of the ward
February	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
III Week	Health and Nutrition	World Cancer Day- Awareness programme on the <i>Prevention and Cure of Cancer.</i>
February	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes

February 2019

MON	TUE	WED	THU	FRI	SAT	SUN
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March 2019

Date	Activity	Description
8 th	International Women's Day	Conduct of various activities & competitions for students & staff
I Week	Budget	Submission of all bills to DTO Preparation of Financial plan for 2018-19: Preparation of details of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Sending proposals to O/o CCE for budget requirement for 2019-20
	IQAC	IQAC Meeting with all the departments
II week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
5 th of March	Staff Council meeting	Meeting with Heads of departments to review previous month's activities and plan for current month's activities
1 st of every month	Staff Meeting	Staff Meeting with the Principals
March	Internal Assessment -II	Conduct of examinations and recording of marks as per the proforma
	D CEDRC	4 th Meeting of D CEDRC
	Telangana ku Harithaharam	Maintenance of Plants
Departmental Activities		
I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Health and Nutrition	Awareness Programme on drug abuse by organizing rallies and lectures. Celebration of World Oral Health Day by organizing dental check up in Colleges.
March	Quality Enhancement Initiative -- NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation / other important programmes.

March 2019

MON	TUE	WED	THU	FRI	SAT	SUN
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F	5	12	19	26	F	3	10	17	24	31	F	7	14	21	28
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JULY					AUGUST					SEPTEMBER						
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T	2	9	16	23	30	T	6	13	20	27	T	3	10	17	24	
W	3	10	17	24	31	W	7	14	21	28	W	4	11	18	25	
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Commissionerate of Collegiate Education Government of Telangana

3rd Floor, Prof. Jayashankar Vidhya Bhavan, Nampally
Hyderabad - 500001. Phone: 040- 24745021

ACADEMIC & ACTIVITIES CALENDAR – 2019-20

Commissioner
Sri Navin Mittal, I.A.S.

CCE Website: <http://ccets.cgg.gov.in>

No.	Name	Designation	Mobile
1.	Dr. C.Manjulatha	Joint Director 1 (RJD II)	9100819438
2.	Dr. N. Vijaya Bhaskar Rao	Joint Director II (RJD I)	9494443688
3.	Dr. P.Bala Bhaskar	Academic Guidance Officer (I/c)	9848784977
4.	Mr. C.P. Ashok Kumar	Deputy Director	7660009437
5.	Ms. P.Padmalatha	Assistant Director	9848784975
6.	Ms. P.Gayathri	Assistant Director	9848556317
7.	Mr. B.Vijay Kumar	Assitant Director (I/c)	9395163994
8.	Ms. L K Durgamba	Accounts Officer	8309008328
9.	Dr. J. Neeraja	Academic Officer	7660020730
10.	Dr. K.Usha Rani	Academic Officer	7660020733
11.	Ms. E Swarna Latha	Academic Officer	7660020750
12.	Mr. T.Naveen Chander Raju	Academic Officer	7660020710
13.	Ms. K. Pruthu	Academic Officer	7660020744
14.	Mr. T.Suresh Kumar	Academic Officer	7660020720
15.	Mr. M.Satyanarayana	Academic Officer	7660020711
16.	Mr. Gajendra Babu P G K.	Academic Officer	7660020740
17.	Dr. Soundarya Joseph	Project Officer, RUSA	9963309396

Online Admission Website : dost.cgg.gov.in

June 2019

Date	Activity	Description
2 nd	Telangana State Formation Day	Celebration in Colleges
5 th	World Environment Day	Conduct of activities to create awareness among students on environment
14 th	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 st	International Yoga Day	Celebration of Yoga day in Colleges
26 th	International Day against Drug Abuse	Awareness on Drug Abuse
1st working day of every month-Staff Review Meeting		
5th working day of every month Staff Council Meeting		
All Saturdays		
II Week	<ol style="list-style-type: none"> 1. IQAC/NAAC Meeting 2. DRC Meeting- Preparation of DRC Annual activity plan for 2019-20 3. Preparation of college Annual Academic Plan for 2019-20. 	
All Saturdays	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular etc....	

Departmental Activities

June	<ol style="list-style-type: none"> 1. Preparation of Action Plan by all Coordinators for respective activities 2. Preparation of Action Plan by all teaching faculty regarding Departmental Activities 3. Preparation of Action Plan by the Principal and Staff regarding institutional
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July 2019

Date	Activity	Description
1 st *		Commencement of 11III/V Semesters Class work
I Week		Student Induction Programme for I Semester student on CBCS and College activities, Facilities, Certificate/Add-On Courses etc.
	1 st working day of every month-Staff Review Meeting	
	5 th working day of every month Staff Council Meeting	
		Telangana Ku Organizing planting programme in Haritha haram consultation with District authorities
II Week 2.		<ol style="list-style-type: none"> 1. Students talent hunt for Jignasa/ Yuvatarangam/TSAT Student as a Teacher Programme/any other Curricular/Co-curricular/Extra-curricular activities 2. Classroom Seminars, Study Projects, Field Trips and Competitions etc., 3. IQAC/NAAC Meeting 4. DRC Meeting
IV		<ol style="list-style-type: none"> 1. Result Analysis-Student Result analysis-Subject wise. Courses wise, College wise 2. JIGNASA- Selection of Topic and Allotment of Projects
	State Teacher Awards	Inviting proposals from Colleges/ Universities
	College Social Responsibility Cell & Extension Activities	Enrolment of students into NCC/NSS Organizing related activities
	Academic Records	Verification of academic records.
All Saturdays		Activities related to NCC / NSS / Swachh Bharat / Telanganaku Haritha haram / All Clubs/ Committees / Outreach / AcademiIC / Cultural / Games & Sports/ Extracurricular / Parent Teacher Meetings etc....

July 2019

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Departmental Activities

	T-SAT Nipuna	Commencement of T-SAT Nipuna Live Telecast
II Week	Heart and Nuttion	Awareness programme on General Health, Hygiene and Nutrition by inviting Doctors or Medical Ofcers Blood grouping and Haemoglobin test to identify anemic students. BMI Check, distribution of Health cards and awareness programme on Anaemia.
Cth Saturday	T-SAT Nipuna Special Live Telecast	Dial the Doctor/ Nutritionist

August 2019

Date	Activity	Description
15 th	Independence Day celebrations	Conduct of related activities at college level. Presentation of awards to District toppers (subject wise) of academic year 2017-18
26 th	Women's Equality Day	Conduct of related activities by ICC
29 th	Telugu Bhasha Dinotsavam	Conduct of various activities like debates, group discussions, essay writing etc.
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on all teaching faculty members by IQAC coordinator ☛ Analysis & Action taken report by Principal
III week	DCEDRC	DCEDRC Meeting
4 th Saturday	Swachh Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks & sumps.
	ICC	Training to all girl students in Unarmed Combat Techniques
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular / Parent Teacher Meetings etc....	

Departmental Activities

1 Week	State Level Review Meeting	Video Conference/ Meeting – CCE with JD,RJDCE & Principals
II week	Yuvatarangam-2019	Meeting with State Level/ Cluster level Coordinators
II Week	Health and Nutrition	Administering Deworming tablets and providing medical insurance to students.
5 th Saturday	T-SAT- Nipuna Special Live Telecast	Environment Protection.

September 2019

Date	Activity	Description
5 th	Teachers' Day	Celebration of Teachers' Day
8 th	International Literacy Day	Organizing Inter/Intra College Literary Fest
14 th	Hindi Diwas celebrations	Conduct of various activities like debates, group discussions, essay writing etc.
24 th	NSS Day	NSS activities
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body <ul style="list-style-type: none"> ☛ Collection of student feedback on every teacher by IQAC ☛ Analysis & Action taken by Principal
I & II week	CPDC meeting	Meeting of College CPD Committee to review and discuss various matters
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular / Parent Teacher Meetings etc....	

Departmental Activities

1 st Week	Health and Nutrition	Celebration of National Nutritional Week-organizing food festivals and awareness programs on the Nutritional value of food.
1 st Week	State Teacher Awards	Presentation of Best Teacher Awards on Teachers' Day

October 2019

Date	Activity	Description
2 nd	Gandhi Jayanti & Lal Bahadur Shastri Jayanthi	Celebration in Colleges
31 st	National Integration Day	Conduct of related activities
1st working day of every month-Staff Review Meeting		
5th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal
III Week	DCEDRC	2 nd Meeting of DCEDRC
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc.	

Departmental Activities

1 st Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Health and Nutrition	Celebration of World Sight Day – Organizing eye check up
25 th October	T-SAT Nipuna Special Live Telecast	Dial Your CCE
4 th Saturday	T-SAT Nipuna Special Live Telecast	Stress Management and Life Skills Education

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Date	Activity	Description
11 th	National education Day	Conduct of related activities
1 st	Pandit Jawaharlal Nehru's birth anniversary	Conduct of related activities
1 st to 20 th	National Library week	Conduct of related activities
	1 st working day of every month	Staff Review Meeting
	5 th working day of every month	Staff Council Meeting (Review of Academic, Administrative and financial aspects)
II Week	DRC	Meeting
	IQAC	Meeting of IQAC Executive Body Collection of student feedback on all teaching faculty members by IQAC coordinator Analysis & Action taken by Principal
16 th to 22 nd	Jignasa	College level selections
23 rd to 25 th	Jignasa	Submission of selected projects IN CP E
Every Saturday	Activities related to NCC / NSS / Swachh Bharat / Telanganaku Haritha haram / All Clubs / Committees / Outreach / Academic / Cultural / Games & Sports / Extracurricular / Parent Teacher meet etc	

Departmental Activities

II Week	Yu Yatarangam 2019-20	Meeting with state level / CIO Coordinators
II Week	Health and Nutrition	Awareness program on Diabetes on occasion of World Diabetes day
5 th Saturday	T-SAT Nipuna-Special Live Telecast	Methods / Strategies / Best Practices adopted by CIO OS

Oecember 20 19

Date	Activity	Description
1 st	AIDS day	Red Ribbon Club — conduct of AIDS awareness programmes in collaboration with District officials
10 th	Human R' h' Day	Conduct of related activities
24 th	National Consumer Day	Competitions & Awareness Programmes
15 th working day of every month-Staff Review Meeting		
5 th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
II Week	DRC	DRC Meeting
	IOAC	Meeting of IQAC Executive Body Collection of student feedback on all teaching faculty by IQAC Coordinator & Principal. Analysis & Action taken report by Principal
III Week	Jignasa	State level selections
Every Saturday	Activities related to NCC/NSS/ Swachh Bharati Telangana ku Haritha haram /All Clubs/ Commi£ees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc...	

Departmental Activities

I Week	Health and Nutrition	Awareness programme on AIDS and organizing AIDS rally.
iV Week	Yuvatarangam 2019-20	College level Games , Sports, Cultural & literary Competitions
4 th Saturday	T-SAT Nipuna Special Live Telecast	Preparation for Com{;etitive. Examinatioas: Tips and strategie; ”

January 2020

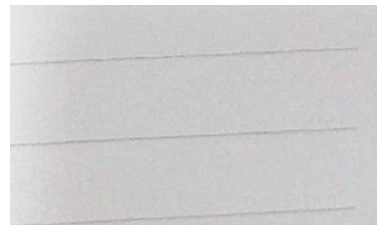
	Date	Activity	Description
I	12 th	National Youth day	Celebration of the day
	25 th	National Voters day	Organize awareness programmes to sensitize students on exercising their rights
t	26*	Republic day	Celebration of Republic Day
			1" working day of every month-Staff Review Meeting
			5 working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)
I week		DRC Meeting	Meeting of IQAC Executive Body
		IQAC	<ul style="list-style-type: none"> - Collection of student feedback on all teaching faculty by IQAC coordinator & Principal. - Analysis & Action taken report by Principal
		DCEDRC	3* Meeting of DCEDRC
III Week		Jignasa	Presentation at State level - selection of best projects
IV Week		Jignasa	Prize Distribution Programme
Every Saturday			Activities related to NCC/NSS/ Swachh Bharati Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc ..

Departmental Activities

I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Yuvatarangam 2019-20	Cluster level Games, Sports, Cultural & literary Competitions
Week	Health and Nutrition	Hemoglobin test and invited lecture on Menstrual Hygiene for Girls.
iii week	Yuvatarangam 2019-20	State level Games, Sports, Cultural & literary Competitions
4:th Saturday	T-SAT- Nipuna Live Telecast	Focus on Examination Preparation and Study opportunities in HQ. fiâ cafiân
Last Week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDCs & Private aided colleges during 2017-18

January 2020

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February 2020

Date	Activig	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
28 th	National Science Day	Celebrating the Day
	1 st working day of every month	Staff Review Meeting
	5 th working day of every month	Staff Council Meeting Review of Academic, Administrative and financial aspects)
I Week	DRC) II Meeting
	IQAC	IQAC Meeting with all the departments
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat Mission / Haritha Haram / All Clubs/ Committees / Outreach / Academic / Cultural / Games & Sports/ Extracurricular / Parent Teacher Meetings etc....	

Departmental Activities

II Week	Yuvatarangam 2019-20	Grand Finale
III Week	Health and Nutrition	World Cancer Day- Awareness programme on Prevention and Ctfre of Cancer.

March 2020

Date	Activity	Description
8 th	International Women's Day	Conduct of various activities & competitions for students & staff
1 st working day of every month-Staff Review Meeting		
5 th working day of every month-Staff Council Meeting (Review of Academic, Administrative and financial aspects)		
I Week	Budget	<ul style="list-style-type: none"> • Submission of all bills to DTO • Preparation of Financial plan for 2018-19: • Preparation of details of income through different sources, expenditure and other requirements etc. • Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. • Sending proposals to O/o CCE for budget requirement for 2019-20
	DRC	II Meeting
	IQAC	IQAC Meeting with all the departments
III Week	DCEDRC	4 th Meeting of DCEDRC
Last Week	Stock Verification	Stock verification of Laboratories and Libraries.
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat/ Telangana ku Haritha haram /All Clubs/ Committees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc...	

Departmental Activities

I Week	State Level Review Meeting	Video Conference/ Meeting - CCE with JD, RJDCE & Principals
II Week	Health and Nutrition	Awareness Programme on drug abuse by organizing rallies and lectures. Celebration of World Oral Health Day by organizing dental check up in Colleges.

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Date	Activity	Description
Cth	Babu Jagjivan Ram S birthday	Celebrating the day
14 th	Dr. B.R. Ambedkar's blrthday	Celebrating the day
1 st working day of every month-StaP Review Meeting		
5 ^h working day of every month-Start Council Meeting (Review of Academic, Administrative and financial aspects)		
April	Preparation of Annual Academic PeJormance Repor	Preparation of college Annual Academic Performance Report (AAPR) and submission of so1copy of the same to O/o CCE
I Week	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to naac.ti;ce@gmail.com
Every Saturday	Activities related to NCC/NSS/ Swachh Bharat V Telangana ku Haritha haram /All Clubs/ Commitees / Outreach / Academic /Cultural / Games & Sports/ Extracurricular /Parent Teacher Meetings etc.....	

Departmental Activities

I Week	Health and NutrItion	Celebration of World Health Day
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May 2020

Date	Activity	Description
1 st	Publicity Campaign	Release of College Brochure b/ District Collector Campaigning through brochures, flexis, scrolling in local TV, door to door canvassing for online admissions etc.
May	Students' Help Desk	Establishment of Students' Help Desk in the College and online registration of students to various courses to be taken up

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Departmental Activities

May	State Level Review Meeting	Meeting / Video Conference - CCE with JD, RJDCE & Principals - Review on Admissions
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Sri Venkateshwara Government Arts and Science College

Affiliated to Palamuru University, Accredited with NAAC “B” Grade

Recognised by UGC under sections 2 (f) and 12 (b) of UGC act 1956

Palem-509215, Nagarkurnool District. Email id: palem.gdc@gmail.com

ACADEMIC CALENDAR 2020 -21

The Academic Calendar 2020-21 of Sri Venkateshwara Government Arts & Science College, Palem is prepared in accordance with the Academic Calendar 2020-21 circulated by the Commissioner of Collegiate Education, Telangana State, Hyderabad.

June-2020

Month & Date	Activity	Description
2 nd	TELANGANA STATE Formation Day	Celebrations on 2 nd June 2020
5 th	World Environment Day & Telangana Harithaharam	Tree plantation program is organized under Harithaharam 2020.
21 st	International Yoga Day	Celebration of Yoga Day on 21 st June 2020
1 st Week	Result Analysis	College Level and Department Wise Result analysis and submission to O/o CCE.
	Preparation of Semester Curricular Plan	Preparation of Lecturer – wise semester Curricular Plan incorporating curricular, co-curricular and extra-curricular activities. Preparation of NSS and other Annual Action Plan
	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans – share and discuss innovative teaching learning techniques etc.
	Commencements of classes for II & III Year students	Semester curricular plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
	Basic needs for Students	Cleaning the campus. Toilets RO plant for drinking water. Sanitation facilities.
	College Wall Magazine	To display college news, circulars and information
	IQAC	IQAC Committee holds meeting to strengthen the quality of education for students.
	Alumni/CPDC Meeting	To involve all stake holders in the academic activity
2 nd Week	DRC Meeting by ID College Principal	Review Meeting with the principals of all colleges by ID College Principal as per the schedule.
	Review meeting by JD	Review Meeting with the ID College principal of all colleges under its jurisdiction
	Sports & Games	Maintenance of tracks and sports equipment, laying of new tracks & courts and purchase of sports material
3 rd Week	Staff meeting	1) Constitution of College level Committees
4 th Week	Swachh Bharath – Swachh Telangana	Cleaning of College Premises by Students and staff Competitions Conducted on Swachh Bharat (Poster Painting & Slogan Writing)

July-2020

Date	Activity	Description
2 nd	CBCS	Commencement of 1 st Semester of 1 st Year class work
5 th	TSKC	Setting a Goal and Plan of Action
15 th		Awareness Program for I year students on TSKC Curriculum, MOOCs, Certificate Courses
12 th	Telangana Ku Haritha haram	Plantation program organized in college premises by NSS Units-I & II.
14 th	Class Representative Meeting	A year wise class meeting is held to elect class representatives.
22 nd	TSKC DAY	Career Awareness program conducted by career guidance cell
I Week	Review Meetings at different levels and Student Progression	Review of academic, administrative and financial aspects and Recording student progression
	IQAC	IQAC – Preparation of Institutional Plan
	NSS Activities	Enrollment of volunteers.
	CBCS	Orientation of I year students on CBCS and College activities, facilities, Certificate Courses etc.
II Week	Class Representatives Meeting	Selection of class representatives, collection of feedback from students and compliance report
	Commencement of Student centric activities	Classroom seminars, Study Projects, Field trips and competitions etc., in different departments
	Harivillu	Meeting of all clubs and preparation of action plan for 2020 – 2021 and enrolment of students into different clubs
	Student Centric Activities	Preparing students to take up academic activities such as Students Seminars', Quiz, Study Projects, Cultural & Literary activities
III Week	Medical Camp – Medical Health Centre of the college	Medical camp in collaboration with NSS units
I Saturday	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachh Bharath	Cleaning of College Premises by Students and staff
I to IV Week	Observation of important Days and CCE's Instructions	Action plan to be prepared and implemented

August-2020

Date	Activity	Description
12th	National Librarians' Day	To commemorate S. R. Ranganathan Jayanti
15 th	Independence Day celebrations	Conduct related activities – Rangoli, Songs, Poster painting, essay writing and elocution competitions
20 th	Physical Education	Awareness Programme on Self Defence
26 th	Women Equality Day	WEC celebrates Women Equality Day by arranging guest lectures
29 th	Telugu Bhasha Dinotsavam	Conduct of various activities like debates, group discussions, essay writing etc.
	IQAC	IQAC Meeting with all the departments
	Review Meetings at different levels	Review of Academic, Administrative and financial aspect
	Internal Assessment – I	Conduct of examinations and recording of marks as per the proforma
	Harivillu	Meeting of all clubs – Review and progress
2 nd Week	Fresher's Day	Fresher's Day is to fixed and celebrated in a grand manner
	NSS Activities	Orientation Class is taken for volunteers
	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
	Parent Teacher Meeting	To discuss matters pertaining to college activities and solve the problems of the students
III Week	Field/Industry visit	Organizing field/ industrial visits to students
	Class Representatives Meeting	To get feedback on academic activities
	Student centric activities	Classroom seminars, Study Projects, Field trips and competitions etc., in each department
	N-LIST Awareness	N-LIST Awareness programme for staff and students
I Saturday	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	Swachch Bharat	Cleaning of College Premises by Students and staff
	ICC	Training and awareness programs conducted to Girls student with convener and members

September-2020

Date	Activity	Description
5 th	Teachers' Day	Celebrations of Teachers' day and Self Governance day by all Departments.
8 th	International Literacy day	Essay writing, Elocution, Debate and Quiz competitions
16 th	World Ozone Day	Awareness programme to students
22 nd	Hindi Diwas	Literary competitions and prize Distribution
24 th	NSS Day	Delivering of Lecture by Resource persons on Themes and objectives of NSS
1 ST Week	DRC	DRC convener will arrange the extension lectures in collaboration with DRC ID college.
	Extension activities	Seminar, workshops, symposium, faculty forum
	IQAC	Meeting with all the departments
	Teacher's evaluation	Students feedback forms should be supplied and collected from students to review syllabus coverage and performance of teacher.
	Library Orientation Programme	For I Year students to make them aware of library resources and services
2 nd Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
	CPDC meeting	Meeting with all CPDC members
	Teacher Evaluation Process	By IQAC coordinator and Principal
	Parents Meeting	Discussion on progression of the students in all aspects
	Annual Sports, Cultural & Literary Meet	Conduction of competitions
3 rd Week	CBCS	College level review on CBCS
	Student centric activities	Classroom seminars, Study Projects, Field trips and competitions etc.,
	Extracurricular activities	To conduct activities regarding women empowerment and NSS.
I Saturday	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff

October-2020

Date	Activity	Description
2 nd	Gandhi Jayanthi & Lal Bahadur Shastri Jayanthi	Celebrations
3 rd	World Habitat Day	Awareness programme to students
1 st -9 th	Bathukamma Sambharalu	Bathukamma Sambharalu celebrated
10 th	TSKC	Timelines & Other details of various PG Entrances and competitive Examinations
17 th	Sir Syed Day	Guest Lecture
31	National Integration Day	Conduct related activities conducted by NSS Units I-II
1 st Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects.
	IQAC Evaluation	Collection of feedback from teachers & students and redressal of grievances
	Project Display Day (Student centric activities)	Classroom seminars, Study Projects, Field trips and competitions etc.,
	TSKC Day	Career and Communication Skills Development Programs Conducted Class wise
III Week	Jignasa	Project presentation at college level – selection of best projects.
	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
I Saturday	Staff Meeting	Meeting of the Principal with staff
III Saturday	Swachh Bharath – Swachh Telangana	Cleaning of College Premises by Students and staff
IV Saturday	Receiving of Renewal/fresh scholarships	Hard copies received from I, II & III year students
	Observation of important Days and CCE's Instructions implementation.	Action plan to be prepared and implemented

November-2020

Date	Activity	Description
9 th	Urdu Day	Conduct related activities
11 th	National Education Day	Conduct related activities
14 th	Pandit Jawahar Lal Nehru Birthday and World Diabetes day	Conduct related activities
14-20	National Library Week	Celebrated to promote information culture by organizing competitions and field visit
26 th	Constitution day pledge	Constitution day pledge
1 st Week	Student centric activities	Classroom seminars, Study Projects, Field trips and competitions etc.,
	IQAC	IQAC Meeting with all the departments
	Internal Assessment Test-I	a. To conduct internal assessment test I for I year students.
	2. Assignments Fresh scholarships	b. Maintain marks register and attendance. c. Assignments to II & III year students. To inform students to apply in online process.
	3. TSKC	d. Commencement of TSKC Classes.
	Career Guidance Cell	Conducting coaching classes for students to prepare for Entrance and Competitive examinations etc.
	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects.
	DRC	IV Meeting
	Youth festival at college level	a. To conduct cultural and literary competitions. b. To conduct games and sports.
I Saturday	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
I to IV Week	Observation of important Days and CCE's Instructions implementation.	Action plan to be prepared and implemented

December-2020

Date	Activity	Description
7 th	Yuvatharangam-2020	Organized District Level Literary competitions of Yuvatharangam-2018 as host college in events Essay writing, Elocution, Story writing, Poetry writing, Quiz.
10 th	Human Rights Day	Conduct related activities
24 th	National Consumer Day	Conducted of Competitions & Awareness Programs by Consumer Club
29 th	Biodiversity Day	Awareness programme to students
1 st Week	Communal Harmony/ Colleges Social Responsibility Week	Conduct related activities
	IQAC	IQAC Meeting with all the departments
	TSKC	Commencement of TSKC Classes.
	Activities of Departments	Conducted Extension Lecture, Student Seminars, Group discussion.
	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects.
2 nd Week	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
I Saturday	Staff Meeting	Meeting of the Principal with staff
III Week	1. Scholarships & Verification 2. NSS special camps.	a. To collect hard copies of fresh scholarship holders. a. To conduct NSS special camps.
I to IV Week	Observation of important Days and CCE's Instructions implementation.	Action plan to be prepared and implemented

January 2021

Date	Activity	Description
12 th	National Youth Day	Conducted Health camp.
13 th	District level Review meeting by CCE (IQAC)	One day District level review meeting conducted by Commisionarate of Collegiate Education.
21 st	Career Guidance	Personality and career development
25 th	National Voters Day	Organized awareness programs to sensitize students on exercising the franchise.
26 th	Republic day	Celebration of Republic Day
1 st Week	IQAC	IQAC Meeting with all departments
I&II Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects.
	a. Jignasa study projects b. CPDC meeting	a. To undertake Student study projects b. To conduct CPDC meeting
III Week	Special classes to slow learners	Prepare average students by taking special classes.
Last Week	DCEDRC	IV Meeting
	2 nd internal Examinations	B.Sc., B.Com., &B.A. I, II & Final year,
	College/sports day	Conduct of activities and celebration of the day
	Home Examinations	IHC, EVS & Science and civilization, Human values, Computer skills
I Saturday	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
	TSKC	1. Organizing Campus Drive 2. Career and Communication Skills Development Programs Conducted Class wise
	Career Guidance Cell	Conducting coaching classes for students to prepare for Entrance and Competitive examinations etc.

February 2021

Date	Activity	Description
21 st	Antarjaatiya Matru Bhasha Dinotsavam (Mother Tongue Day)	Celebrating the Day
28th	National Science Day	Science Book Exhibition
1 st Week	CPDC Meeting	Meeting of College CPDC to review and discuss various matters
	NSS –Winter Special Camp (2 units)	Organize health camps, survey, Swachch Bharath, Rainwater Harvesting pits, Compost pits, Awareness programs, Employability skills. Extension lecture on Personality Development
	IQAC	IQAC Meeting with all departments
2 nd Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects.
	Practical examinations	Commencement of University Practical Examinations
	1. Practical Exams 2. Remedial classes/ Special classes 3. Study material	1. To conduct University practical exams. 2. To conduct Special classes for needy students in examination point of view. 3. To supply study material to students.
3 rd Week	Parents Meeting	Teachers meet the parents
	TSKC Activities	Conducting Grand Test for Regular TSKC Classes.
	Special classes	To conduct Special classes
I Saturday	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
	Telangana Haritaharam	Plantation program Organized By all Departments.
February	DCEDRC	4 th Meeting of DCEDRC

March 2021


Date	Activity	Description
8 th	International Women's Day	Conduct of related activities
21 st	Forest Day	Awareness programme to students
22 nd	Water Day	Awareness programme to students
1 st Week	Budget Utilisation	Submission of all bills to DTO
	Pre-final Examination	Conducting pre final Examination from March 2 nd to 13 th March 2018
	IQAC	IQAC Meeting with all departments
2 nd Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects.
	College Annual Day	Celebrating college Annual Day and prize distribution
Last Week	Stock Verification	Stock verification as per registers
I Saturday	Staff Council meeting	Meeting of the Principal with Head of departments to review previous month's activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
I to IV Week	Internal Assessment – II	Conduct of examinations and recording of marks as per the proforma

April 2021

Date	Activity	Description
5 th	Babu Jagjivan Ram's Birthday	Celebrating the day
21 st	Earth Day	Awareness programme to students
23 rd	World Book Day	Promotion of reading culture by English Dept and Library
14 th	Dr. B. R. Ambedkar's Birthday	Celebrating the day
1 st Week	Preparation of Annual Academic Performance Report	Prepare of college Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE
	IQAC	Preparation of AQAR report and preparing for Academic Audit
	Preparation of college Annual Academic Plan for 2021 – 2022	Preparation of draft college Annual Academic Plan for 2021 – 2022
	Preparation of DRC Annual Activity plan for 2021 – 2022	Preparation of DRC Annual activity plan for 2021– 2022
5 th of April	Staff Council meeting	Meeting with Heads of departments to review previous month's activities and plan for current month's activities
II Week	TSKC	Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc.
	Telangana ku Harithaharam	Maintenance of Plants
	CBCS	I, III & IV Semester Examinations

May 2021

Date	Activity	Description
1 st Week	University Practical Exams	Conducting exams
	Admissions process starts	Forming of admission committee group-wise


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